

Office of Vice President

AUTHORIZATION FOR TRAVEL
Outside Southern California Conference Territory

Requests should be submitted to the Vice President

NAME: _____

TRAVEL TO: _____
City & State

PURPOSE _____

TRAVEL DATES: _____

NAME/ADDRESS OF CALLING ORGANIZATION: _____

WHO PAYS? Calling organization; send bill c/o _____

 Southern California Conference

 Self Region Other _____

How many days of travel outside the territory have you used this year? _____

Date of Request

Signature of Applicant

Office use only
Date of approval _____

Region Director - Dept. Director - Date

Vice President

Pacific Union-called meetings within Union Territory do not need prior authorization; all out-of-conference travel must be authorized **PRIOR TO MAKING TRAVEL ARRANGEMENTS.**